

Minutes of the Regular Town Board Meeting taking place at the Taylor Town Hall on:
January 10, 2017 at 7 p.m.

Present

Supervisor: Bryce Wehner
Councilmen: Riley Closson
Theodore Law Jr. (TJ)
Harold R. Eltz (Russell)
Joey Pudney
Clerk/Tax Collector: Jaymie Closson
Building/Code Enforcement: Michael Andersen (Mike)
Highway Superintendent: Chris Smith

Absent

Accountant: Deborah Hubbard (Debbie)
Planning Board Chair: Linda Crowley
Historian: Sharon Eltz

Bryce called the meeting to order at 7 p.m. with the Pledge of Allegiance

Prior to the meeting the councilmen were given the chance to read and review December 2016 meeting minutes and also time to review and sign general and highway fund vouchers for January 2017.

PUBLIC COMMENT:

None

VOUCHER DISCUSSION:

Bryce had brought up that we received a bill from Doug Connor for cleaning the Town Hall and also that he had gone to Cincinnati Home Center and charged a new broom handle to the town. He was wondering if this is something that the board was ok with. Should there be more of a control on who is able to go to the hardware store and charge things to the town. Brief discussion was held.

PREVIOUS MONTHS MINUTES DISCUSSION:

None

MOTION to approve the December 13, 2016 meeting minutes as submitted by the Town Clerk was made by Riley Closson and seconded by Russell Eltz.

Votes Cast:

Bryce Wehner "aye"
Riley Closson "aye"
TJ Law "aye"
Russell Eltz "aye"
Joey Pudney "aye"

CARRIED

MOTION to approve the December 27, 2016 meeting minutes as submitted by the Town Clerk was made by Riley Closson and seconded by Russell Eltz.

Votes Cast:

Bryce Wehner "aye"
Riley Closson "aye"
TJ Law "aye"
Russell Eltz "aye"
Joey Pudney "aye"

CARRIED

ACCOUNTANT’S REPORT DISCUSSION:

None

MOTION to approve the accountant’s report as submitted by the Accountant was made by Riley Closson and seconded by TJ Law.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”
Russell Eltz	“aye”
Joey Pudney	“aye”

CARRIED

DISCUSSION OF VOUCHERS:

None

MOTION to approve the January 2017 highway fund vouchers in the amount of \$7,431.97 was made by Riley Closson and seconded by TJ Law.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”
Russell Eltz	“aye”
Joey Pudney	“aye”

CARRIED

MOTION to approve the January 2017 general fund vouchers in the amount of \$7,053.59 was made by Riley Closson and seconded by Russell Eltz.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”
Russell Eltz	“aye”
Joey Pudney	“aye”

CARRIED

Total Disbursement \$14,485.56

2016 RECAP:

- Have talked about having a storage shed put up on Town Line Road by the salt shed. Need to revisit this.
- The 911 service at the highway garage is still not working, not sure where Roy had left off with answers. Chris will call the company to find out.
- The coal bin in the back room of the town hall needs to be replaced. Chris and Tim are going to get a large plastic barrel to act as coal bin and fill that with an auger. Should be able to do this for under \$1,000

MOTION to approve the replacement of the old coal bin with a new plastic one and the work to be done by the highway department was made by Russell Eltz and seconded by TJ Law.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”
Russell Eltz	“aye”

Joey Pudney

“aye”

CARRIED

- Bryce has still not heard anything about the completed audit yet.
- Would still like to look into the NYSEG bills and find out why we have so many individual bills.
- Bryce is going to be looking into the New York State retirement and get some amounts.

MOTION to accept the 2016 recap was made by Riley Closson and seconded by TJ Law.

Votes Cast:

Bryce Wehner

“aye”

Riley Closson

“aye”

TJ Law

“aye”

Russell Eltz

“aye”

Joey Pudney

“aye”

CARRIED

2017 AGENDA TOPICS AND SPENDING PLAN:

- Discussion about liking to see the property by the salt shed cleaned up before a new storage facility is built.
- Need to get estimates on the price of a new building
- Look into purchasing or leasing a small excavator for the highway department.
- More discussion to be held at next meeting
- NBT Bank contacted Bryce about the possibility of getting our business back. Bryce has told them that if someone would like to come to one of the board meetings to show the board how they could help the town, they were more than welcome to do that.
- Discussion on if the Planning Board was actually mandatory by New York State since they have very few meetings/business and it costs the town money to pay the members.
- Discussion about the town attorney Ronald Walsh. He takes usually weeks to return anyone’s phone calls. If something is urgent it is very hard to get any answers from him. Discussion was held about possibly looking in to finding a new town attorney.

JANUARY ANNUAL MEETING APPOINTMENTS, MOTIONS and ADOPTIONS:

- Appointment of Budget Officer Deborah Hubbard was made by Bryce Wehner
- Appointment of Deputy Supervisor Riley Closson was made by Bryce Wehner
- Appointment of Deputy Town Clerk & Registrar Sharon Eltz was made by Jaymie Closson
- Appointment of Deputy Highway Superintendent Tim Livermore was made by Chris Smith
- Appointment of Deborah Hubbard as the town’s Accountant
- Appoint Bryce Wehner as Voting Delegate for Association of Towns
- Name NBT Bank and Tompkins Trust Company as the town’s official financial institutes
- Name Cortland Standard Printing Company as the town’s official newspaper
- Name Michael Andersen as the town’s official Code Enforcement Officer
- Name Linda Crowley as the town’s Planning Board Chair
- Name Sharon Eltz as the town’s Historian
- Name Country Acres Animal Shelter as the town’s Animal Control Officer
- Name Frances Butler as the town’s Assessor
- Name Ronald T. Walsh Jr. as the town’s official Attorney
- Monthly meetings will be held on the 2nd Tuesday of each month at 7 p.m. at the Town Hall
- Allow pre-approved payment of utilities and health insurance to meet due dates
- Approve Highway Superintendent salary at budgeted amount of \$40,370.00 for compensation of an expected minimum of 40 hours per week performing town highway business to be prorated for 26 payments
- Approve highway wages as budgeted

- Approve payroll is on Thursdays, bi-weekly starting January 1, 2017
- Approve payment of \$1,500 (after deductions) into IRA account for full time employees who have worked for the town at least one complete year to be paid annually with the last scheduled payroll of the year
- Approve salaries of appointed and employed persons at the budgeted rates
- Approve payment of Tax Collector on or before June 30, 2017
- Approve elected officials salaries at the budgeted amount to be paid with the first payroll of Decmeber 2017

MOTION to accept all of the above was made by Riley Closson and seconded by Russell Eltz.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”
Russell Eltz	“aye”
Joey Pudney	“aye”

CARRIED

- Adopt Harassment Policy as presented
- Adopt Procurement Policy as presented
- Adopt Personnel Policies, Rules and Regulations as presented
- Adopt Drug Free Workplace and Policy as presented
- Adopt Excessive Force Resolution Policy as presented
- Adopt Fair Housing Policy as presented

MOTION to approve policies was made by Riley Closson and seconded by Joey Pudney.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”
Russell Eltz	“aye”
Joey Pudney	“aye”

CARRIED

Confirm the following as the Town Planning Board Members for 2017:

Linda Crowley, Sharon Eltz, Wayne Elwood, Judy Wessor, Barb Allen, Sharon Pryor and Michael Allen

MOTION to approve 2017 Planning Board Members was made by Riley Closson and seconded by TJ Law.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”
Russell Eltz	“aye”
Joey Pudney	“aye”

CARRIED

Confirm the following as the Town Assessment Review Board for 2017

Sharon Eltz, Marjorie Parks and John Walsh

MOTION to 2017 Assessment Review Board was made by Riley Closson and seconded by TJ Law.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”

Russell Eltz "aye"
Joey Pudney "aye" CARRIED

MOTION to approve a \$1.00 an hour raise for Code Enforcement Officer, Michael Andersen beginning January 1, 2017 was made by Riley Closson and seconded by TJ Law.

Votes Cast:

Bryce Wehner "aye"
Riley Closson "aye"
TJ Law "aye"
Russell Eltz "aye"
Joey Pudney "aye" CARRIED

MOTION to use payroll service at Port, Kashdin & McSherry for \$15.00 per pay period/\$390.00 annually was made by Riley Closson and seconded by Russell Eltz.

Votes Cast:

Bryce Wehner "aye"
Riley Closson "aye"
TJ Law "aye"
Russell Eltz "aye"
Joey Pudney "aye" CARRIED

PLANNING BOARD: presented by Linda Crowley
None-Absent

BUILDING/CODE ENFORCEMENT: presented by Mike Andersen

2016 Recap:

- 2 window permits, 14 building permits, 2 shed permits, 2 roofing permits: Brought in roughly \$900
- Felt that the new fees this year helped to cover his wages
- Gross – received their Certificate of Occupancy
- Yale – will not receive their Certificate of Completion until they have their electrical inspection done
- Danielo – permit applied for a double wide on Allen Hill Road

HIGHWAY: presented by Chris Smith

- plowing snow and moving snow banks
- There was a fire over the weekend at the Witty residence on Brooks Hill Road. Chris was contacted to plow over Potter Hill Road so that cars could still get around with Brooks Hill being closed. Discussion was held as to now that Potter Hill is plowed and open should it just be left opened and not be a seasonal road.
- Mike was never notified that there was a fire by the Cincinnatus Fire Department. He has told them on a couple occasions that if there is a structure fire he by law needs to be notified.

MOTION to dissolve Potter Hill Road as a seasonal road from Brooks Hill Road to Cheningo Solon Pond Road was made by TJ Law and seconded by Russell Eltz.

Votes Cast:

Bryce Wehner "aye"
Riley Closson "aye"
TJ Law "aye"
Russell Eltz "aye"
Joey Pudney "aye" CARRIED

- Chris will take the seasonal road signs down and Jaymie will put a legal notice in the paper to let residents know that the road is opened to the public.

ANIMAL CONTROL REPORT:

None

CLERK/TAX COLLECTOR REPORT: presented by Jaymie Closson

- \$22.00 in DEC license sales; \$20.79 to DEC and \$1.21 to town
- 1 dog license; \$1.00 to NYS Agriculture and Markets and \$6.00 to town
- \$40.00 for Daniello building permit
- \$0.03 interest earned
- \$47.24 to town supervisor for month's total
- \$68.03 total disbursement

MOTION to adjourn the meeting was made at 8:10 p.m. by Russell Eltz and seconded by TJ Law.

Votes Cast:

Bryce Wehner	“aye”
Riley Closson	“aye”
TJ Law	“aye”
Russell Eltz	“aye”
Joey Pudney	“aye”

CARRIED

Respectfully Submitted,

Jaymie Closson

Clerk